

TERRELL SOCCER ASSOCIATION
CONSTITUTION & BY-LAWS
A NON-PROFIT CORPORATION
(Last Amended March 2016)

ARTICLE 1
NAME

1.1 The name of this association is the Terrell Soccer Association, which herein after is referred to as TSA. This association is located in Terrell, Texas.

ARTICLE 2
PURPOSES

2.1 The purpose of this association is to promote and advance the game of soccer in Terrell, Texas; to elevate the standards of integrity, honor, loyalty, courage, and courtesy among the youth of our community and all others participating in the game of soccer; to cultivate the spirit of brotherhood and good fellowship; and to serve as the local affiliate of the North Texas Soccer Association (“NTSSA”) and the United States Youth Soccer Association.

2.2 TSA is organized and shall be operated exclusively for charitable and educational purposes in accordance with Section 501 (c)3 of the Internal Revenue Code 1954, as amended (herein after referred to as the “Code”).

2.3 Solely for the above stated purposes, TSA is empowered to exercise all rights and powers conferred by the laws of the State of Texas upon non-profit corporations, including, but without limitations thereon, the right and power to receive gifts, devises, bequests and contributions in any form, and use, apply, invest and reinvest the principle and/or income there from for the above purposes. It is intended that the TSA shall have the status of a corporation which is exempt from federal income taxation. These Articles shall be construed accordingly, and all powers and activities of TSA shall be limited accordingly. TSA shall not carry on propaganda or otherwise attempt to influence legislation to such an extent as would result in loss of its exemption from federal income tax under Section 501 (c) 3 of the Code, nor shall any activity of TSA consist of participation in or intervening in any political campaign on behalf of or in opposition to any candidate for public office (including the publishing and distributing of statements).

ARTICLE 3
MEMBERSHIPS IN ASSOCIATION

3.1 The annual membership is established as being from August 1 through July 31 of the following calendar year.

3.2 The membership of this association shall be composed of adults and youth who have applied to TSA with the approval by the Registrar and Board of Directors of the association of a properly executed application/release form, birth certificate, and payment of all fees; the membership shall be composed of the following:

3.2.1 Players: Any boy or girl within the age limits set forth by the Association is eligible for membership. A contract approved by a manager or coach together with the payment of all required fees, is evidence of such membership. A player shall have no vote.

3.2.2 Associate Member: All individuals (minimum age 13), whom have an interest in aiding the objectives of the Association and agree to abide by the constitution, by-laws and rules of TSA, are eligible for membership as an associate member. Associate members shall have no vote.

3.3 Coaches - Any person 18 years of age or older, who supports the purpose of this organization and agrees to uphold the provisions set forth in Article 2 and abide by the rules of the Association, may apply to become a head coach. Assistant coaches may be 16 years of age or older. Providing all other conditions listed above are met, exception for age may be made with the approval of the Board of Directors. It is recommended that all coaches, or a team representative appointed by the coach, attend coaches meetings and fieldwork days. All new coaches must complete the online youth module and earn their certificate within thirty (30) days of the draft date. Head coaches will be sponsored by TSA. All coaches must fill out and return the child abuse statement prior to the first game of the fall season each year. Final approval resides with NTSSA.

3.4 Voting - Each team shall be entitled to one vote only on the general election of the Board of Directors. This election will be made in the fall season, during the draft, for any position that has expired in term. The team coach, assistant coach, or an alternate may cast this vote. In the event that an alternate will be a voting member at a scheduled or called meeting, the alternate must register with the Secretary prior to the meeting. If a coach is a Board Member, that coach must have an assistant coach or alternate in order to receive a team vote. Voting will be made by secret ballot.

3.5 CODE OF CONDUCT/ETHICS (As stated in Rule 3.11 and Rule 11 of NTSSA) including: Any member (players, spectators, coaches, etc.) may be expelled or suspended for any violation of the by-laws or rules, or for conduct prejudicial to the best interest of this Association, by a two-thirds vote of the Board of Directors.

This prejudicial conduct shall include but not be limited to a displaying of gang related items such as clothing, jewelry, signs, gestures and any other possibilities not specifically mentioned, at any TSA sponsored event. This includes all practices, pictures, games and tournaments. All members must sign a Spectator Code of Conduct at the beginning of each season and will abide by said conduct rules. This signature is located in the membership form for players and parents/spectators. The coaches' signatures are on a completed coach's application and will represent an agreement to abide by the code of conduct/ethics rules. Coaches may not wear a board-member or referee shirt while coaching.

3.6 Any member of the association (or coach, team or official) may be expelled and his or her membership canceled, forfeited or suspended unilaterally by the association's Board of Directors or through its consideration of a recommendation of the Appeals and Disciplinary Committee. He or she may also be censored by the Appeals and Disciplinary Committee and/or by the Association's Board of Directors for a violation of the association's Bylaws, Rules and Regulations or for conduct prejudicial to the interest of the association. A red card shall not in itself be considered an expulsion for these purposes. The association will honor all orders of suspension of players, coaches or referees issued by this association or any other North Texas State Soccer Association member or United States Soccer Federation member Organization.

ARTICLE 4 GOVERNMENT OF THE ASSOCIATION

4.1 This association shall be governed by its members, which shall consist of the Board of Directors and the recognized delegate (coach) from each registered team in good standing, each of whom shall be entitled to one vote. The exception will be that coach or representative of record of more than one team may have as many votes as the number of teams he/she coaches or represents. There shall be no vote by proxy.

4.2 This association shall be directly affiliated with and comply with the authority of North Texas State Soccer Association and shall represent all its members and respective interests in and before the North Texas State Soccer Association. The association recognizes the superseding authority of the rules of the North Texas State Soccer Association.

4.3 The territory under jurisdiction of this association is defined as being the part of Texas that is within the boundaries of the Terrell Independent School District.

4.4 This association shall have jurisdiction over all members, administrators, referees, coaches, assistant coaches, managers, registered players, teams, parents, and other persons affiliated with such teams. Each member will adhere to these Bylaws and Rules and Regulations and will comply with the authority of the association. If the association is presented with substantiated evidence that a member is not adhering to these Bylaws and Rules and Regulation, the association will ask the Appeals and Disciplinary Committee to investigate the allegations and take necessary action.

4.5 The fiscal year for the association shall be from September 1st to August 31st of the following year.

4.6 The association shall keep correct and complete books and records of account and shall keep minutes of all meetings. Minutes shall be approved at the next board meeting.

4.7 Any director, committee member, officer or agent may resign by giving written notice to the President. The resignation shall take effect at the time specified therein, or immediately if no such time is specified. Unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

4.8 These Bylaws may be altered, amended or repealed, or new Bylaws may be adopted, at any meeting of the Association by a two thirds (2/3) vote of the total present membership, provided, however, that all members have been given ten (10) day notice, including a written copy of the proposed changes or the changes are posted on the association's web site. Amendments to the Bylaws may be made from the floor at the Annual General Meeting without advance notice.

ARTICLE 5 BOARD OF DIRECTORS

5.1 The business and affairs of the association shall be managed by its Board of Directors, which shall consist of the Directors of this Association, each of whom will be entitled to one vote. The Board of Directors shall transact all business of the association and shall have the power to enforce the Laws of the Games, Rules of the North Texas State Soccer Association, the United States Soccer Federation and its respective members, and the Bylaws and Rules and Regulations of this association. The Board of Directors shall also hear appeals of decisions of the Appeals and Disciplinary Committee.

5.2 The number of directors shall be fifteen (15). A Director must be at least eighteen (18) years of age and may be related to one other Director serving a concurrent term through a close family relationship (i.e. a spouse, sibling, or parent/child). However no more than three (3) family members are allowed to serve on the board. All members of the Board of Directors shall be elected to serve for a term of two (2) years by a simple majority vote of the membership. The date and time of the elections shall be set by the Board of Directors. The date and times of the elections must be publicly displayed at the regularly scheduled playing fields at least ten (10) days prior to the election date. All members wishing to vote must be present to place a ballot, no proxy ballots are allowed.

5.3 The Board of Directors shall be composed of the following:

1. President (elected in even number years)
2. First Vice President (elected in odd number years)
3. Referee Director (elected in even number years)
4. Treasurer (elected in odd number years)
5. Secretary (elected in even number years)
6. Registrar (elected in odd number years)
7. Cup and Games (elected in even number years)
8. Scheduler/ Scorekeeper (elected in odd number years)
9. Referee Assignor (elected in even number years)
10. Member at Large (appointed each year by President)
11. Concessions Coordinator / Property Director (elected in odd number years)
12. Fundraiser Director (elected in even number years)
13. Publicity Coordinator (elected in odd number years)
14. Field/Equipment Manager (elected in even number years)
15. Director of Commissioners (elected in odd number years)

These elections will take place at the annual general meeting in spring of each year and the term of office will start on June 1st.

5.4 Each Board of Director shall have one vote with the President abstaining unless a tie vote needs to be broken. Each coach in good standing shall have voting rights at all Board meetings.

5.5 One half of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the board. Once a quorum is established at a meeting, all actions taking place at that meeting shall be legal regardless of the number present at the time of a vote.

5.6 The Board of Directors will adopt and maintain the necessary policy statements that are needed to govern the regular business of the association. No policy statement may be used to override any part of the adopted playing rules and bylaws of TSA. Changes to, or adoption of a policy statement may be made at any meeting of the board, called in accordance with these bylaws, by the majority of the directors present at that meeting.

5.7 A Board of Director not attending three (3) consecutive meetings, including regular meetings, of this association or Board of Directors meetings, will have their office declared vacant unless the Board of Directors excuses such absences. Their office shall be filled in accordance with procedures under special election.

5.8 In the case of a vacancy, a nominating committee will be established and will find a candidate and present this person to the Board of Directors for a majority board approval.

5.9 With the exception of the Referee Assignor, who shall be paid according to guidelines from NTSSA, The Board of Directors shall serve without salary for their services. Any board member may be reimbursed for expenses approved by the budget and/or the Board of Directors.

5.10 All board members of the association, with the exception of the President, shall report the functions of their office, orally or in writing, at each regular meeting of the association.

5.11 A member of the Board of Directors can be a member or official of a team. In the event of any grievance involving such team, the board member may not act in its behalf nor be entitled to vote on the grievance.

**ARTICLE 6
ELECTION OF BOARD OF DIRECTORS**

6.1 Anyone may nominate a person to be placed on the ballot for an expiring position by announcing that person's name during the regular board meeting preceding the Annual General Meeting of TSA. The person nominated must be in good standing with TSA and NTSSA. The person nominated must provide verbal or written acceptance of the nomination prior to the closing of the floor for nominations for that position. If no acceptance is obtained, that person's name will be removed from the list. After the floor is closed, no additional names may be added to the list of nominated persons and no write in names are allowed on the ballot.

6.2 Any Director may be removed at any time, with or without cause, upon the vote of two-thirds (2/3) of the members of the Board. With the exception of removal due to non-attendance, no Director shall be removed unless notice of such action has first been given in a Notice of Meeting to all members of the Board. Any vacancy created by such a removal shall be filled as set forth in Section 5.7.

**ARTICLE 7
DUTIES OF THE BOARD OF DIRECTORS & AGE DIVISION COORDINATORS**

7.1 President- as chief officer, is charged with the overall administrative and executive functions of the association. He/she shall preside at all association meetings, the executive committee and the board. The President shall cast the deciding vote in the event of a tie at any meeting, or may waive the right to do so. They shall appoint chairpersons to any special committees and define their duties as may be necessary to carry on the work of the association. The President will serve as ex-officio voting member of such committees. The President may appoint delegates or representatives to any meetings at which TSA is to be represented. The President shall submit an annual written report at the Annual Meeting and said report shall become part of the minutes of such meeting. He/she will be responsible for an annual audit of the financial records of the association. The President is empowered to take prudent and reasonable action in cases not covered by these Bylaws, and such authority is implicit in the office. The President shall be an ex-officer member of the Board of Directors.

7.2 Vice President & Appeals and Disciplinary Chair- The vice president shall succeed to the office of President in the event that office becomes vacant. They shall serve in that office until the next regularly scheduled Board of Directors meeting, at which time the Board of Directors will appoint a President to serve until an election can be held at the next Annual General meeting. They will chair any regular meeting in the absence of the President. They will be the chairperson of the Appeals and Disciplinary Committee and shall report the activities of the committee at each regular meeting of the association. They will also co-chair the Bylaws and Rules and Regulation Committee. The Vice President will oversee all directors and coaches.

7.3 Treasurer- shall serve as the financial officer of the association and shall collect all money of the association and submit a statement of receipts and expenditures and complete statement of assets and liabilities at the end of each soccer year. The Treasurer will clearly set forth the sources of receipts and purposes of expenditures, including such items as loans, or lease details and the extent to which any receipts or income is derived from nonmembers through ticket sales, facilities furnished, or any income producing activities. He/she shall pay all bills properly passed upon and approved by the Board of Directors. All checks on the association bank account must be signed by at least one Board member. If the amount is over \$250.00, the check must be signed by two (2) board members on the account. The person receiving the check must not be the authorized signature on the check. All board members shall not keep money (payments, etc) in hand for longer than 72 hours. The Treasurer shall submit a report of finances at the monthly meeting and an end of the year report. No money shall be withdrawn on TSA bank accounts without approval of the Board of Directors.

7.4 Secretary - shall keep minutes of all Board of Directors meeting, Annual meeting, and special meetings. The Board of Directors will approve the minutes. The secretary is responsible for the minutes being placed in a binder and having this binder available for review by all members. The minutes will also be placed on the association's web site for the board to review. The Secretary will be responsible for all correspondence of the association, pick up mail, notify members of all meetings, and reserve the meeting place.

7.5 Registrar- shall be responsible for registration and eligibility of all players and teams with the association, shall be responsible for Risk Management forms, and submitting forms to the North Texas State Soccer Association prior to the specific deadline. The Registrar will maintain a list of players, teams, and coaches for the association.

7.6 Referee Director- The Referee Director shall be a Registered USSF referee. The Referee Director is responsible to the President for training and assessment of all referees. The Referee Director will maintain all records concerning the referees.

7.7 Cup and Games Director- The Cup and Games Director shall oversee any Tournament sponsored by the Association. This Director shall also oversee the selection, procurement and distribution of all awards.

7.8 Age Division Commissioners- ARE NOT BOARD OF DIRECTORS but shall make initial recommendations concerning protests, violence, disputes, and misconduct. They will report any issues that arise with the fields or equipment to the Field/Equipment Manager. The Age Division Commissioners shall be responsible for arbitration of issues/infractions involving coaches, assistant coaches, managers, registered players, team representatives and/or teams within their jurisdiction. Problems of a more serious nature shall be reported to the Appeals and Disciplinary Committee. They shall receive copies of all player contracts to assure them of accuracy and completion. It is recommended that commissioners attend regular TSA board meetings when they are able, but it is not required.

7.9 Scheduler/Scorekeeper – The Scheduler/Scorekeeper shall be responsible for the game schedule dates and times, and for make-up games and playoff games as needed. They shall maintain all records pertaining to the scheduling, and playing of each game, to include the win/loss record of each respective age group. They shall maintain all records pertaining to the disciplinary point system concerning each player, as reported by the referee, and must immediately notify the Appeals and Disciplinary Committee so the appropriate action may be taken

7.10 Assignor- North Texas State Association shall license The Assignor. They are responsible for assigning the appropriate referee to each game and make-up games; they shall keep a record of referee fees to be submitted to the Treasurer at the end of each season. They shall report the scores to the Scheduler in the leagues that keep score.

7.11 Member At Large- Shall assist in any non specified capacities as deemed necessary by the Association president

7.12 Concessions Coordinator - shall be responsible for the set up and maintenance of the concession stand during all home games. This person will handle all purchasing of merchandise, scheduling of workers, and the reporting of all income and expenses of the concession stand.

7.13 Fundraiser Director- shall investigate potential fundraisers for the association. He/she will present options to the Board for final selections. They will coordinate the fundraiser through each team and the collections of all money. They shall submit a record of all expenses and income to the Board. He/she shall also be responsible for team/individual pictures.

7.14 Coach Coordinator- To aid in improvement and selection of coaches, to schedule and hold coaches' classes and clinics, to provide literature and training to implement and administer a high quality coaches system in TSA. To uphold Article 2 of the TSA Constitution. To uphold Section 28.7 of the NTSSA Constitution, coordinate players' camps and mini-camps.

7.15 Publicity Coordinator - To promote and advance the Terrell Soccer Association and the game of soccer. To coordinate with the Board of Directors and the Fund raising Chair in obtaining publicity for functions through newspaper, cable TV, radio and poster campaigns. To uphold Article 2 of the TSA Constitution.

7.16 Field/Equipment Manager- This position will be responsible for the general field maintenance and overall promotion of a healthy and well conditioned playing surface for the players. This responsibility will include the mowing, watering, fertilizing, seeding, building, and filling in dirt in areas that are low for safe playing areas. Also he/she is responsible to ensure the goals are secure. He/She is also responsible for the upkeep of all equipment under the control of Terrell Soccer Association. This position will be in charge of the nets, flags, bleachers, goals and other physical property of the Association. Also he/she is responsible to ensure goals are painted. He/she may appoint and/or solicit help from any member or interested party in fulfilling his/her duties as defined herein. He/she shall recommend field improvements and equipment to the Board. The purchase or improvements must have Board approval.

7.17 Division Commissioner Director - This position will be appointed by the Board of Directors and ratified each year. The Division Commissioner Director is responsible for keeping a complete list of teams, including the coach and the parent representative from each team. They will recruit coaches and forward coaches' contacts to their respective commissioners. Division Commissioner Director shall be responsible for the matters within the boys and girls teams and will be the liaison with the teams and commissioners.

7.18 Past President - will assist the President. The Past President will be a non-voting board member who will succeed from the office of President.

7.19 Webmaster- This position is NOT A BOARD OF DIRECTOR and will be appointed by the Board of Directors. This role consists of keeping Terrell Soccer Associations content up to date with current events and procedures to ensure communication with the Terrell community is clear and concise. He/She will also provide assistance to coaches, team moms and board members with content or training on Terrell Soccer Associations website. He/she may appoint and/or solicit help from any member or interested party in fulfilling his/her duties as defined herein. He/she shall recommend any or all purchases to the Board. The purchase or improvements must have Board approval.

ARTICLE 8 MEETINGS OF THE ASSOCIATION

8.1 The Board of Directors may provide by resolution for the time and place for holding of regular meetings of the association. These meetings will be held 1st Thursday of each month at a regular time and place. The location, date and time of the meetings will be publicly displayed on the web site and at the fields during the season. The purpose of the regular meetings is for all the Board of Directors to inform the general members on items of interest relating to TSA. The board of directors will also provide regular reports, as necessary, to the general membership at the regular meetings. All regular meetings are open to the members and the general public. Executive sessions may be called by a two thirds (2/3) approval of the Board of Directors to discuss personnel or legal matters.

8.2 The Annual Meeting of the association shall be held each year on a day to be selected by the President during the spring to transact any business and vote on any Bylaw changes. A quorum is not required for this meeting as long as notices of such meeting were properly given.

8.3 Special meetings of the Board of Directors may be called by the President or by any four (4) Directors. The person or persons authorized to call a special meeting of the Board may fix the time and place for holding any such meeting called. Business transacted at all special meetings shall be confined to the purpose stated in the notice of the meeting.

8.4 Emergency actions can be taken by any three (3) voting members of the Board of Directors (which may include the President) on matters demanding immediate attention when it is impractical or impossible to call a meeting. This action shall be reported in writing to all board members within three (3) days.

8.5 Notice of any change in regularly scheduled meetings or of any special meeting of the Board of Directors shall be given at least ten (10) days before the scheduled meeting date by written notice on the web site or at the fields during the season. In addition, each board member will be notified by telephone, electronic mail, and/or in person. Any Director may waive notice of such meeting except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of any regular or special meeting of the Board need to be specified in the notice or waiver of notice of such meeting, unless specifically required by law or these bylaws.

8.6 Robert's Rules of Order shall conduct all meetings of the Association and Board of Directors. The order of business for all Association meetings shall be:

1. Roll call
2. Reading and approval of minutes of previous meeting minutes
3. Reading and approval of treasurer's report
4. Old Business
5. New Business
6. Reports from other members of the Board of Directors
7. Committee reports
8. Adjournment

ARTICLE 9 IMPLEMENTATION OF NEW LAWS

All new Laws of the Game stated under Article 12.13 will be implemented beginning in the spring season of 2017.

ARTICLE 10 STANDING COMMITTEES

10.1 The Executive Committee shall consist of the President, Vice-President/Director of Appeals and Disciplinary, Secretary, and Treasurer to handle emergencies that may arise.

10.2 The Appeals & Disciplinary Committee shall be chaired by the Vice-President of the association and at least three (3) members nominated by the chairman and approved by the Board. The Referee Assignor shall serve as an advisor to the Appeals and Disciplinary Committee. A quorum will be three (3) including the chair, who shall cast his/her vote last. This committee shall hear serious complaints of alleged violations of bylaws, alleged violations of Board Members, alleged violations occurring before, during, or after soccer games, or any other hearings required or permitted under NTSA Rule 11. The committee decision shall be final and may be appealed to the TSA Board of Directors with further appeals to NTSSA. The committee shall notify in writing the age group directors and the player or coach of any decision within three (3) days. All reports shall be heard in a timely manner by the committee and in no event shall this time period exceed fourteen (20) days. A&D

subcommittee to hear all no game related misconduct. Reports must be submitted in writing. The chair shall determine whether a hearing is needed.

10.3 The Team Formation Committee shall be composed of the age group commissioners, the President, Vice President, and the Registrar. The chairman shall be the Registrar. The Team Formation Committee shall form teams in accordance with TSA's guidelines. They shall recommend to the Board the schedules for and rules and regulations of all league and special games and shall administer the same as adopted by the Board. The committee shall further recommend to the Board all matters dealing with score keeping, division standings, and team formations.

ARTICLE 11 PROCEDURES FOR APPEALS

11.1 In no event shall any person, persons, or organization under the jurisdiction of this association resort to the Courts until all appeal procedures are exhausted. For violations of this rule, the offending party shall be subject to the sanctions of suspension and fines set forth by the United States Soccer Federation. They shall be liable for all expenses incurred by the association and its officers and members in defending each court action. This includes but not limited to court costs, attorney fees, reasonable compensation for time spent by the association officers and members responding to and defending against allegations in the actions, including responses to discovery and court appearances, travel expenses, and the expenses for holding special meetings necessitated by the court action.

11.2 The procedure for filing appeals shall be as follows:

1. All appeals to the Appeals and Disciplinary Committee must be submitted in writing and received within five (5) days of the appealed decision. A \$20.00 fee (cash or Cashier's check) shall accompany all appeals. If the committee upholds the appeal, it will be returned. If the appeal is denied, the fee will be forfeited to the treasury of this association.
2. This committee, at its discretion, may, when requested in writing to do so, waive the time limit for filing appeals but in no case shall an extension of more than ten (10) days be granted.
3. All appeals to this committee are in writing to the Chairman of the committee. In cases of controversy, the postmark date (postage meter not acceptable) will govern.
4. Upon receipt of appeal, properly submitted, the Chairman of the committee shall set a time and place for the hearing and will serve notice to all appropriate parties. Such hearing settings are solely the responsibility of the committee. All such hearings must be scheduled within ten (10) days of receipt of the appeal and the appealing party is bound to present all information and evidence relative to the appeal at the hearing.
5. Decisions of the Appeals and Disciplinary Committee may be appealed to the Board of Directors of this association. Procedures for filing appeals with the Board of Directors shall be exactly (including time limit and filing fee) as for filing with the Appeals and Disciplinary Committee. All material is submitted to the President, who shall serve notice to all concerned parties of the receipt and the time and place for the hearing.
6. Any decision of a Board Member of Standing Committee may be appealed to the Appeals and Disciplinary Committee.
7. Decisions of the Board of Directors may be appealed to the North Texas State Soccer Association. Appeals must be submitted, in writing, to the North Texas State Soccer Association within five (5) days

of the Board of Directors decision. This appeal must be accompanied by the fees set forth in the Bylaws of the North Texas State Soccer Association.

8. All decisions at all levels of the appeal process shall stand and be in full force and effect until changed by a higher authority.

ARTICLE 12 RULES AND REGULATIONS

12.1 Playing Year- The Association playing year shall be January 1 through December 31st. The playing year may be divided into as many playing seasons as the membership desires (NTSSA Rule).

12.2 Team Standings- The following point system will be used to determine a team's division standings for Under 10 and older teams- for FALL regular season scheduled games. Tournaments and scrimmages do not count.

The entire SPRING season is considered a scrimmage season with standings.

1. Six (6) points for each win
2. Three (3) points for each tie
3. One (1) point for each goal scored in a game up to a maximum of three (3) points.
4. One (1) point additional for a shutout win
5. Assessment of team penalty points:
 - a. When yellow cards are accumulated each will equal a minimum of one (1) point deduction from the gross season score
 - b. An ejection (red card) is equal to a two (2) point deduction or up to four (4) points from the gross season score depending on the severity of the infraction.

At the end of the FALL season all game points (including games outside of TSA teams) will be totaled to equal the gross season score.

At that time all caution points and ejection points (including games outside of TSA teams) will be totaled, and that total deducted from the gross season score to equal an end of season score.

Should a tie result in the final standings, the following tiebreakers shall be used in the order shown; using only the games played against home association teams of the same age group.

1. Head to head competition results
2. Minimum number of goals allowed with a maximum of three (3) goals per game
3. Maximum number of goals scored with a maximum of three (3) goals per game
4. Shootout according to FIFA rules until a winner is determined.

The team with the highest end of season score in their age division for the fall will advance to the Tournament of Champions providing they meet the following requirements:

1. Must have at least a 50% win/loss/tie record for the current fall season schedule
2. No more than 20 caution points assessed from previous spring and current fall season of the same calendar year combined.

Single team division totals are figured in time for the NTSSA deadline to enter Tournament of Champions.

This will not be the complete fall season for these divisions. Coaches may appeal to the TSA Board of Directors before the NTSSA deadline to enter Tournament of Champions if their points were not enough to enter.

12.3 Playing Equipment:

12.3.1 Fields shall be lined and net and corner flags installed in accordance with rules established at the beginning of each season by the Association. Each team who participates in the first scheduled game will be responsible to put up the one side of the fields net and flag before the start of the game. Each team who participates in the last scheduled game on a given day shall be responsible for removing one of the goal nets and two corner flags and returning same to proper storage area.

12.4 Eligibility:

12.4.1 Team Eligibility - Each team must meet the following criteria in order to be eligible for divisional play:

1. Submit its fee and required documents to the appropriate Age Commissioner on or before the date set by the Association.
2. Not be under suspension

12.4.2 Player Eligibility - For a player to be eligible for divisional play in the association, he or she must:

1. Have submitted a valid contract to this Association.
2. Not be under suspension
3. Fall within the age limits of the following divisions:
 - a. Under 4 Division (players 3 on or before September 1 of current year may play in the spring)
 - b. Under 6 Division
 - c. Under 8 Division
 - d. Under 10 Division
 - e. Under 12 Division
 - f. Under 14 Division
 - g. Under 16 Division
 - h. Under 19 Division

4. With the exception of U4 division, age is determined on January 1 of the playing year.

5. A player may play in one year older (higher) division with the permission of the president, but under no circumstances may he or she play in a younger age division.

6. No player may change teams during a season without written permission of the Board of Directors. Once a coach contracts a player, he/she must be given successive contracts until he/she moves to an older age group, unless the player requests in writing to be placed on another team, receives a release from the coach, and such release is approved by a majority vote of the Board of Directors.

12.4.3 A Player, who played as a guest player with another team, may not be transferred or added to the hosting team's roster for the remainder of the current soccer season, and all of the following soccer season, unless the transfer is approved by the TSA board.

12.5 Forfeits- The following constitutes ground for forfeiture

12.5.1 Fielding an ineligible player.

12.5.2 A Coach or responsible adult not present with the team during competition.

12.5.3 Failure to field a team with the minimum number of players allowable within 15 minutes after the scheduled starting time according to the referee's watch. The referee shall report this incident to the Age Division Director.

The minimum number of players a team may field without being subject to forfeit is as follows:

Under 4 through under 8.....3 players

Under 10..... 5 players

Under 12 through under 19.....7 players

12.5.4 Game stoppage by the referee because of extreme misconduct. In the event of interference or misconduct after the referee has cautioned an adult and the adult was asked to leave the field, and the adult does not leave the field, the game shall be abandoned. All abandoned games shall be ruled on by the Board of Directors.

12.5.5 On game day, if the fields are determined to be playable by the association, all teams must play regardless of weather conditions. Decisions not to play will be considered a forfeit for all age groups of U-10 and above. If teams decide not to play, coaches need to notify their commissioner or the referee assignor at least 24 hours before their scheduled game.

12.6 Game Cancellations: All canceled games must be made up within two weeks of the original game date or before the last scheduled game of the season –unless changed by the scheduler. Any coach that fails to make up a scheduled game will have two (2) points deducted from his total point standings per offense. This includes all games against other towns both home and away for under 10 and older. Deductions during a spring season will be carried over to the following fall season standings. If TSA or away association chooses not to reschedule a canceled game there will not be a penalty for either team.

12.7 Violence and Misconduct (as stated in Rule 3.11 of NTSSA)

12.8 Protests:

12.8.1 Any team protesting a game must deliver the protest in writing to the appropriate Age Director within three days after the game. Each protest must be accompanied by a fee of \$50.

12.8.2 Protests based on the judgment of the referee will not be considered.

12.8.3 If the protest is upheld, the fee will be returned and the game will be replayed. If the protest is disallowed, the decision may be appealed to the Board of Directors, in writing within three days excluding weekends after receiving the decision. A fee of \$15 will accompany the appeal. The Board of Directors will meet within five days excluding weekends to determine the outcome and the decision will be final within this Association. Further appeals may be made to NTSSA.

12.9 Scoring Forms:

12.9.1 It is the responsibility of each coach to provide Scoring Forms, have them signed by both coaches, and submit them to the Scheduler/Scorekeeper

12.9.2 All coaches must text a copy of their game cards to their age commissioner and the scheduler within 24 hours of game.

12.9.3 All coaches will also have till the following Friday to turn in the game card to the concession stand following each game played. The coach may have to request scorecard from the referee when playing at other associations.

12.9.4 If a coach fails to do each of the above, one point will be deducted for each infraction, with a maximum of two points that can be deducted per game.

12.10 Fees and Rosters:

12.10.1 Team fees and starting rosters must be submitted to the Age Commissioner on or before the date set by the Association.

12.10.2 Each team must be composed of enough players to meet the competition requirements of its age group.

1. Prior to the beginning of each game, the referee must be notified as to the number of eligible players present for the match. If a team is playing (on a TSA field or not), and the opposing team is short on players, it is not mandatory to play down to match the players. Each coach should take into account the situation, and using good sportsmanship, decide for themselves if they will play down to match a team.
2. Under 4 through Under 8 shall field 4 players to a side. Teams must be composed of at least 4 players and not more than 8 players.
3. Under 10 shall field 7 players to a side. Teams must be composed of at least 7 players and not more than 14 players.
4. Under 12 shall field 9 players to a side. Teams must be composed of at least 9 players and not more than 18 players.
5. Under 13 through Under 19 shall field 11 players to a side. Teams must be composed of at least 11 players and not more than 18 players. In order to provide competition in these age groups the Board of Directors may authorize smaller sided games.

12.10.3 During the second half of such playing season, additions to the team roster must be approved by the Board of Directors.

12.11 Contracts and Releases:

12.11.1 Contracts

1. A player contract must not be signed prior to thirty days before a playing season starts.

12.11.2 Terms:

1. Shall be for one playing year, however:
 - a. The player and the team are bound to each other while the player remains in that age division of the Association. During this period the player cannot sign a contract with another team or club, and the coach must offer him/her a successive contract.
 - b. Should a player sit out for one playing season, for any reason, the player and the team is no longer mutually bound.
 - c. If a player should obtain a written release from the coach, the release will be filed with the Board of Directors and he/she and the coach are no longer bound.
 - d. If a team participates in one playing season and fails to field a team for the subsequent season, the players from that team will be placed in the random draw.
2. Contracts must be submitted to and approved by the Board of Directors at least Forty-eight hours prior to a player participating in a scheduled Association game, provided that this team roster does not exceed fourteen (14) players, to prevent stacking a team. The player must meet all appropriate draft requirements. No new contracts will be accepted for a play-off or tournament game.
3. Proof of age must be established to make the contract valid. After a player's age has been established, proof of age will not be necessary with subsequent contracts.

4. Recruiting of a player contracted to another team or club shall be in violation of the rules of TSA punishable by no less than a five game suspension for the head coach. Recruiting of a player contracted to another team is also a violation of NTX rules and may be subject to further punishment by NTX soccer association.

12.11.3 Releases:

1. A head coach may release a player by written request and the approval of the Board of Directors if the player has been guilty of insubordination, willful evasion of practice, and/or other such infractions.

*NOTE: A player that has been requested to be released by a coach under these conditions may also be placed before the Disciplinary Committee for suspension.

2. A player may obtain his release by mutual consent of him/herself and the team coach. A coach is not bound to release a player upon request, but is expected to exercise good practical judgment in each case.

3. The release must be rendered in writing and each signature must be clear and legible.

4. The team coach must deliver one copy of the release to the player, and one copy to the Board within forty-eight hours of action.

12.12 Team Alignment:

12.12.1 Players will return each season to the team to which they were assigned during the previous season, provided they meet the requirements of that division.

12.12.2 The head coach may have his/her children assigned to his/her team, provided they meet the requirements of that division.

12.12.3 Brothers and sisters may request assignment to the same team, provided they meet the requirements of that division.

12.12.4 Teams shall be filled by the team formation committee at the beginning of each season as follows:

1. New players (no previous soccer experience) will be assigned by random to fill the balance of teams, until each team has the equal number of players by age, sex and experience.

2. Players moving to a new age group and players that sat out for more than one or more playing season, shall be assigned to teams by a random drawing supervised by the team formation committee.

3. All new players in the Under 4 Division will be assigned by a random drawing.

4. The under 4 through Under 8 divisions will be allowed to have the “Buddy System”, with one friend being allowed to be drafted to one team.

12.12.5 No players may be added to a team roster after the second week of scheduled Association games unless, the roster has dropped to the following described levels:

- Under 4 through Under 8..... 6 players or less (may build to a maximum of 8)
- Under 10..... 10 players or less (may build to a maximum of 14)
- Under 12..... 11 players or less (may build to a maximum of 18)
- Under 13 through under 19.....14 players or less (may build to a maximum of 18)

If the Board of Directors has authorized smaller sided games, then these levels will decrease proportionately. All players added to a roster after the second week of scheduled Association games will be chosen by a random draw. This draw will be conducted by the team formation committee and all coaches of that division. Players will be made no promises to be placed on any team before the draw.

12.12.6 The “**draft**” will be conducted with the presence of the age director, registrar, board members and all coaches in specific age division.

12.13 Laws of the Game

Except as stated herein: FIFA, USYSA and NTSSA rules shall apply:

12.13.1 Desired field size

1. U-4 and U-6: 30 X 20 yards maximum
2. U-8: 30 X 20 yards maximum
3. U-10: 47 X 30 yards maximum
4. U-12: 75 X 47 yards maximum
5. U-14 through U-19: 112 X 75 yards maximum

12.13.2 Desired Goal Size

1. U-4 through U-8: 4 X 6 feet
2. U-10 and U-12: 6.5 X 18.5 feet
3. U-14 through U-19: 8 X 24 feet

12.13.3 Ball size

1. U-4 through U-8: size 3
2. U-10 and U-12: size 4
3. U-14 and up: size 5

12.13.4 Substitutions:

U-4 through U-8 are unlimited with the referee’s approval. Substitutions shall be unlimited for the U-10 and up age groups. Substitutions may be made only with the referees consent at the following times:

1. Prior to a throw in, in your favor
2. Prior to a goal kick by either team
3. After a goal by either team
4. After an injury by either team when the referee stops play
5. At half time
6. All players will play at least half of each game providing the child has met all of the coach’s requirements. **REGARDLESS OF THEIR SKILL LEVEL.**
7. A coach that has a player, who is not going to be played for the minimum of one half of a game required, must notify the referee prior to the game.

12.13.5 Duration of the game

1. U-4 and U-6: 4 quarters by 8 minutes
2. U-8: 3 periods by 15 minutes
3. U-10: 2 halves by 25 minutes
4. U-12: 2 halves by 30 minutes
5. U-14: 2 halves by 35 minutes
6. U-16: 2 halves by 40 minutes
7. U-19: 2 halves by 45 minutes

12.13.6 Referees Authority:

Begins upon arrival at the area of the field of play and continues until he or she has left the area of the field after the completion of the game.

- a. Completion of the game will be after the good game handshake line is through and players and coaches have returned to their own sidelines. Referees will remain to monitor the line to prevent unsporting behavior.

12.13.7 Any game called for any reason other than disciplinary reasons, after the second half has begun, will be considered a complete game.

12.13.8 No coach may come on the field.

12.14 Coach Selection:

12.14.1 All coaches must be approved by the Board of Directors.

1. Any person willing to be a head coach may do so by contacting a Board Member. They must return a completed and signed Risk management form. The member will then submit his/her name to the Board of Directors.

2. If more than one person applies to be the head coach of a team, the Board of Directors will select the coach based on the following priorities:

- a. An established coach may stay with his/her team as long as it continues playing consecutively.
- b. A person who has a child on the team
- c. Recommendation by the Age Group Director.

3. The head coach of a team may submit the names of prospective assistant coaches to the Age Group Director for approval by the Board of Directors.

12.14.2 All coaches must agree to no smoking during all practices and games.

12.14.3 All coaches must agree to no alcohol consumption immediately prior to or during a soccer function of any kind.

12.14.4 All coaches may not wear a Board Member Shirt or a Referee Shirt while coaching their team or assisting another team.

12.14.5 Failure to comply with B and or C above by a coach or assistant coach will result in said person being asked to leave the area. Continued failure to comply could result in expulsion as a coach or assistant coach in this Association.

12.14.6 Team practices **must** be held on your appropriate age division field, unless one is not available.

12.15 Basic Equipment and Uniform

12.15.1 The basic compulsory equipment of a player shall consist of a jersey, shorts, socks, shin guards, and footwear. All shirts should be tucked into shorts. A player shall not wear anything that is dangerous to themselves or another player, i.e. jewelry, hats, barrettes, cleats with spiked toes.

12.15.2 Shin guards, which shall be covered entirely by the socks, shall be made of a suitable material (rubber, plastic, polyurethane or similar substance) and shall afford a reasonable degree of protection. They must have an NOCSAE tag.

12.15.3 The goalkeeper shall wear colors that distinguish him/her from the other players and from the referee. Except as otherwise specified under the Rules and Regulations of this Association herein, Rules of Play of the United States Soccer Federation and its National Associations, of which, NTSSA and this association are members, will apply in all competitions.

ARTICLE 13 PLAYERS, TEAMS, COACHES AND LEAGUE PLAY

13.1 All teams and players shall be registered with TSA and NTSSA and shall pay all fees on or before the assigned date for that season. A team using an unregistered player, in addition to other penalties, shall forfeit all games in which that player participated.

13.2 All teams shall be formed by age by the Team Formation Committee, in accordance with TSA's guidelines. All determinations of the Team Formation Committee on the formation of teams and the placement of players on teams may be appealed to the Board. All appeals must be in writing and must be presented within seventy two (72) hours to the Board.

13.3 Players will be allowed to "play up" in a higher age division in accordance with NTSSA bylaws. Under certain circumstances, a player may be allowed to "play down" with approval of the Board of Directors and NTSSA. A parent request, Doctor's letter stating a medical reason requiring a lower level of play, and a letter from TSA approving the request must be sent to NTSSA for approval.

13.4 New players will be placed on teams according to the Rules and Regulations. Only U4 through U8 players may request and receive a specific team or coach. Older players may make a request to the Team Formation Committee, but are not assured of a team or coach.

13.5 A returning player (played the previous season) is placed on the same team he/she played on previously, unless a request to reenter the draft is received. A player, who did not play the previous season, may not be guaranteed a place on the roster of their former team.

13.6 All coaches and assistant coaches must submit to a criminal background check. Anyone refusing to do so will not coach any team or team activity.

13.7 All coaches and assistant coaches shall be approved or disapproved, with or without cause, on a soccer season basis, by a majority vote of the Board of Directors. Once a coach is approved, the coach must sign a statement of compliance and acceptance of all TSA and NTSSA bylaws and Rules.

13.8 The Board of Directors or their delegates shall determine the starting date, number of games, and scheduling.

13.9 A non-rostered player may not practice or play until assigned to a team by the Team Formation Committee.

ARTICLE 14 INDEMNIFICATION

14.1 In the event that any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding (whether civil, criminal, administrative, or investigative), seeks indemnification from TSA against expenses (including attorney fees), and in the case of actions other than those by or in the name of TSA, judgments, fines, and amounts paid in settlement, incurred by such person in

connection with such action, suit, or proceeding by reason of the fact that such person is or was an officer, director, employee, or agent of TSA, then unless such indemnification is ordered by a court, TSA shall determine or cause to be determined (in the manner provided by Texas law) whether or not indemnification is proper in the circumstances because the person claiming such indemnification has met the applicable standard of conduct under Texas law and to the extent that it is so determined that such indemnification is proper, the person claiming such indemnification shall be indemnified.

14.2 Expenses, including attorney fees, incurred in defending any action, suit, or proceeding referred to in Section 14.1 of this article may be paid by TSA as authorized by the Board.

14.3 The indemnification provided by Section 14.1 of this article shall not be deemed exclusive of any other rights to which those seeking indemnification may be entitled under the law or any agreement, vote of directors or otherwise, both as to action in another capacity while holding such office, and shall continue as a person who has ceased to be a director, employee, or agent.

ARTICLE 15 RULES OF PROCEDURE

The rules of parliamentary procedures governing a meeting of the association, its board, and committees, shall be those of Robert's Rules of Order as most recently revised.